Enrolling in Ozark Bank's eStatements

Step1 – Select the "E-Statements" tab from the main screen:



Step 2 – Click Sign Up/Changes sub-tab

Step 3 – Select the check box next to **Enroll All Available Accounts**, or the checkbox next to the individual account(s) that you would like to receive E-Statements

Step 4 – Click *Save Settings*

Step 5 – Read the terms and conditions, select the check box next to the I Agree

Sign Up/Changes Sign Up/Changes Instructions: Below is a list of accounts and check next to any account(s) in which you will and/or accounts. No selections will be saved Note: Accounts and documents shown with a by another account holder. Image: The second	ements Custom Options	Additional Recipients	Disclosures	Descessible Wissed
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- Click on the *Email Settings* sub-tab to confirm the email address
- Enter the **Security Phrase**. This phrase will appear in the **subject line** of the statement notification emails

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eStatements/Notices	Sign Up/Changes	Email Settings	Additional Recipients	Disclosures	Reconciliation	Wizard
Email Settin	as					
All documents will be sent	to the following email address:					
email@email.com						
I authentic emails will cor	ntain the following security phra	ase:				
Ozark Bank E-Stateme	nts					
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Step 7 – You will receive a confirmation email to notify you of your successful enrollment

Congratulations! You are now an Ozark Bank Electronic Statements customer!

Additional Feature

You may designate additional recipients of the statement notification emails.

- Click the Additional Recipients sub-tab
- Create a *user name, email address, and access password* for the additional recipient(s)
- Click Save
- Click the *Assign Documents* link to designate which documents your additional recipient is to receive
- Select the check box next to **Enroll All Available Accounts**, or the checkbox next to the individual account(s) that you would like to receive E-Statements
- Click Save Settings
- Read the terms and conditions, select the check box next to the I Agree

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